

Notice of Amendment # 1

Invitation for Bid

IFB # 2025-02

Motor Vehicle License Tags



Mississippi Department of Revenue
500 Clinton Center Drive
Clinton, MS 39056

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Question #1:

Would the state consider allowing the successful vendor to subcontract the manufacture of Mississippi license plates, if required, to an experienced company under common ownership with the successful vendor.

Answer:

The Department may allow the contractor to assign or subcontract in whole or in part, so long as the contractor obtains prior written consent from the Department. The following clause will be included in the contract:

Contractor acknowledges that it was selected by [Agency], which may, in its sole discretion, approve or deny without reason. Any attempted assignment or transfer of Contractor's obligations hereunder without consent of the [Agency] shall be null and void. Approval of a subcontract by the [Agency] shall not be deemed to be approval of the incurrence of any additional obligation of the [Agency]. Subcontracts shall be subject to the terms and conditions of this agreement and to any conditions of approval that [Agency] may deem necessary. Subject to the foregoing, this agreement shall be binding upon the respective successors and assigns of the parties.

Question #2:

Per Section 2.0 Procurement Timeline, it is noted that the bid submission deadline is April 10th, while the deadline for the State to respond to questions is April 3rd. Given that this is a hard copy submission, and our intent is to mail our response no later than April 4th, would the State consider either extending the bid submission deadline to allow time to incorporate responses into our final submission or providing answers to questions earlier than April 3rd so our proposal can be finalized accordingly?

Answer:

We have taken this into consideration. The bid submission deadline will be extended by one week with the new submission deadline being April 17, 2025.

Question #3:

Regarding Section 5.8 Opening Procedures, we understand that no discussion or evaluation will take place at the bid opening, but would the State please confirm that the respective individual bidders' name and total bid pricing will be revealed during the bid opening process?

Answer:

Yes, the respective individual/bidders' name and total pricing will be shared at the time of the bid opening. However, no further discussions will be entered.

Question #4:

Regarding Section 5.16 Partial Bids Prohibited, can the State please confirm that the vendor must be currently capable of producing 2,900,000 embossed alphanumeric plates per year, which is the projected volume during a re-issue year.

Answer:

Yes, the 2.9 million would be the re-issue year and about 800,000 for the other years during the contract.

Question #5:

Regarding Section 6.1.C Procedures for Submitting Bid, can the State please confirm if a vendor may submit their bid via the on-line MAGIC system, and if so, is it acceptable to deliver the required plate samples on their own without a copy of the submission, or must a full submission be sent in hard copy with the samples as per section E?

Answer: Vendors may submit their bids online via the MAGIC system. It is not necessary to send the sample plates in along with a hard copy submission if the bid is being submitted via MAGIC, but the sample plates do need to be received by the time the bid openings are announced.

Question #6:

Referring to the table below from Attachment C (pg.73), would the State please confirm that plates in categories 1,2,3, and 4 are to continue to be manufactured using Enclosed Lens (Beaded) sheeting and, please confirm that Category 5 is to continue to be manufactured using Prismatic (High Definition) Sheeting?

Categories:

1. MS Graphic Design Embossed Characters Embossed Inserts, Debossed Rim (Regular license plate) **Quantity 702,715**
2. MS Graphic Design MTC Size Printed Registration number, Printed Misc Info, No Rim (Motorcycle plate) **Quantity 11,055**
3. MS Graphic Design Special Design/Misc Other Printed Registration # Printed Misc Info, Debossed Rim (Specialty plates) **Quantity 133,030**
4. Misc Solid Color Background, Embossed Registration #, Embossed Misc Info Embossed Rim (Heavy Truck plates) **Quantity 3,200**
5. "Blackout" with reflective embossed Registration #, Embossed Misc Info Embossed Rim (Regular plates) **Quantity 50,000**

Answer:

Yes, that is correct.

Question #7:

Would the State please confirm that the successful vendor must currently have a full and separate, non-correctional, backup and disaster recovery facility that is capable of producing Mississippi's regular annual volumes in addition to re-issue volumes?

Answer:

Yes, the successful vendor must currently have a full and separate, non-correctional, backup and disaster recovery facility that is capable of producing Mississippi's regular annual volumes in addition to re-issue volumes.

Question #8:

Regarding Section 2.0 Procurement Timeline, what is meant by First, Second, and Third Publication, and why are there two different dates for each of these items?

Answer:

Procurement Rules and Regulations mandate the Invitation for Bid to be published in the local newspapers for three (3) consecutive weeks. There are two different dates for the items because certain newspapers only publish on certain days of the week.

Question #9:

Section 2.0 of the Procurement Timeline indicates a Start date of August 1, 2025, but Section 3.0 indicates a start date of July 1, 2025, so we are unclear as to the actual start date. Please confirm that the start date is actually July 1, 2025.

Answer:

Yes, that is correct. The start date will be July 1, 2025.

Question #10:

Section III, 1.0 Type of Material, states "The aluminum shall be conversion coated on the side that the reflective material is adhered to." Will the state change that to "The aluminum shall be pretreated on the side the reflective material is adhered to as required by the reflective sheeting manufacturer." This will follow similar language listed in rest of document.

Answer:

Yes, the State can change that to "the aluminum shall be pretreated on the side of the reflective material is adhered to as required by the reflective sheeting manufacturer."

Question #11:

Section 6.0 Delivery Date (page 17) – Please confirm that the last sentence of the paragraph should read "Shipping will be paid by the vendor and billed to the county office" versus "Postage will be paid by the vendor..."

Answer: We can confirm that "shipping" will be paid by the vendor versus "postage" will be paid by the vendor.

Question #12:

Per Section 2.0 Procurement Timeline, it is noted that the bid submission deadline is April 10th, while the deadline for the State to respond to questions is April 3rd. Given that this is a hard copy submission and submission delivery could take several days, this leaves little time for respondents to review the answers to the questions and amend their bid response where

necessary. With this in mind, would the State please consider extending the bid submission deadline by two weeks to allow time to incorporate responses into our final submission.

We have taken this into consideration. The bid submission deadline will be extended by one week with the new submission deadline being April 17, 2025. The deadline will not be extended by two weeks.

*****Please note that the Bid Submission Deadline and Bid Opening date has been postponed to April 17, 2025*****