



**APPLICANT INFORMATION**

(PLEASE TYPE OR PRINT CLEARLY)

Name of Business (Legal Name)		Federal Employer Id Number (FEIN)	TAP Tax Account Number
Name of DBA (if applicable)			
Name of the Business' Representative (Mailing Purposes)		Title/Position of Business' Representative	
Mailing Address (Number and Street, including Rural Route)			Phone Number (Optional)
City	State	Zip Code	Email Address (Optional)

**ELIGIBLE TRANSITIONAL HOME ORGANIZATION INFORMATION**

House Bill 1671 of the 2023 Regular Session provides an income tax, ad valorem tax on real property, insurance premium retaliatory, or insurance premium tax credit for voluntary cash contributions made to qualifying Eligible Transitional Home Organizations (ETHOs) by a business enterprise engaged in commercial, industrial, or professional activities and operating as a corporation, limited liability company, partnership, or sole proprietorship. ETHOs provide temporary transitional housing to homeless persons aged twenty-five (25) and under, homeless families and/or homeless and/or referred unwed pregnant women with temporary shelter and facilitate their movement to permanent housing. The credit is limited to \$10,000,000 for calendar year 2023.

No more than 25% of the \$10,000,000 limit may be allocated to a single ETHO; this results in a per ETHO cap of \$2,500,000 for business contributions.

**APPLICATION INFORMATION**

The Department of Revenue will respond within 30 days from the receipt of this application. If a response is not received within 30 calendar days, please contact the Office of Tax Policy using the contact information below.

**For applications with contributions that have been made**, please attach the contribution documentation from the charitable organization verifying the details of the contribution with this application. The documentation may be a letter or receipt and must include (1) the name of the organization, (2) the name of the contributor, (3) the date of the contribution, (4) the amount of the contribution, and (5) a statement of whether any good and/or service was provided in exchange. If any good and/or service was provided in exchange for the contribution, then the documentation must include an itemized statement of the retail or market value of the good and/or service.

**For applications with contributions that have not yet been made**, or where the contribution documentation that was issued from the charitable organization is not submitted along with the application, the Department will issue a letter earmarking the requested credits along with instructions for the applicant to submit a copy of the documentation from the charitable organization. Applicants have 60 days from the date of this letter or until December 31st of the current year, whichever date is first, to make the contribution. If the contribution is not made or if the Department has not been notified within the 60-day timeframe, the earmarked credits will be made available for allocation to other taxpayers. The Department will issue an approved allocation letter within 30 days upon the receipt of documentation from the charitable organization.

**This application can be sent to the Department via one of the following options:**

- **Mail:** MS Department of Revenue, Office of Tax Policy and Economic Development, PO Box 22828, Jackson, MS 39225
- **Delivery:** MS Department of Revenue, Office of Tax Policy and Economic Development, 500 Clinton Center Drive, Clinton, MS 39056
- **Email:** [contributiontaxcredit@dor.ms.gov](mailto:contributiontaxcredit@dor.ms.gov)

Applications submitted by email must be signed, then scanned and saved as a PDF before being emailed to the Department.

**Questions about this application should be directed to the Office of Tax Policy at 601-923-7440 or [contributiontaxcredit@dor.ms.gov](mailto:contributiontaxcredit@dor.ms.gov).**

**For more information about this credit or to see current listings of ETHOs, go to the following Webpage:**

<https://www.dor.ms.gov/charitablecredits>

**Business Representative Name / Signature**

I, the undersigned business representative, attest that the cash contributions were made or will be made during the calendar year ending December 31, 2023. As indicated on this completed form, I hereby apply for an allocation of credits for contributions made to an Eligible Transitional Home Organization. I also certify that the above statements are true and correct to the best of my knowledge and belief.

Signature of the Individual or Business' Representative	Date
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## SCHEDULE OF CONTRIBUTIONS TO ETHOS

**Instructions:** Fill out the table below listing the organization(s) that has received or will receive a cash donation. Note that only contributions to ETHOs should be submitted on this form. Requests for contributions to Eligible Charitable Organizations (ECOs), Educational Services Charitable Organizations (ESCOs), or Pregnancy Resource Charitable Organizations (PRCOs), etc., will be disregarded. Lastly, the "Contribution Date" column should only indicate a 2023 calendar year date or be left blank.

Applicants are allowed the option to choose one substitute ETHO to replace the "primary" ETHO choice. If the primary ETHO choice has met its annual cap at the time this application has been received, the Department will automatically use the substitute organization.

For more information about this credit or to see current listings of ETHOs, go to the following webpage:  
<https://www.dor.ms.gov/charitablecredits>

Schedule of Contributions to ETHOs			
Contributions	Name of the Organization(s) that Has Received/Will Receive Contributions	Contribution Amt.	Contribution Date
01 Primary			
01 Substitute			
02 Primary			
02 Substitute			
03 Primary			
03 Substitute			
04 Primary			
04 Substitute			
05 Primary			
05 Substitute			
06 Primary			
06 Substitute			
07 Primary			
07 Substitute			
08 Primary			
08 Substitute			
09 Primary			
09 Substitute			
10 Primary			
10 Substitute			