

**Personal or Professional Services Contract  
Award, Renewal, or Modification**

Executive Order 1362, signed by Governor Phil Bryant; Miss. Code Ann. §31-7-423(2);  
Sections 3-101.04.1, 3-202.16, 3-203.01(i)(2), and 3-204.05 of the PPRB OPSCR Rules and Regulations

This form may be used as the analysis required by the above referenced laws and regulations. A completed form should be made publicly available on [www.transparency.ms.gov](http://www.transparency.ms.gov) and posted on the Agency's website. It is the sole responsibility of the Agency to be compliant with the laws and regulations requiring this analysis.

Agency: Mississippi Department of Revenue

Contractor: Ruan Transport Corporation

Contractor's Contact Person: Jason Dobbs

Contractor's Address: 666 Grand Ave, Suite 3200, Des Moines, IA 50309

Contractor's Telephone Number: 859-609-9192

Contract Term: Four-year term with an option of 2 four-year renewals

Contract Amount: \$45,000,000.00

Contract Number: 8200066932

**Services provided by the Contractor:**

The services under the contract include, but are not limited to, information technology services for order management, route planning and invoicing licensees, administrative management of the warehouse, order processing, truck loading and maintaining a staff of employees sufficient to carry out these responsibilities.

With regard to the above referenced contract, the Agency is:

Awarding a new contract  
 Renewing the contract  
 Amending the contract

Each agency awarding, renewing, or amending any professional or personal services contract must submit an analysis describing the reason(s) for that action:

DOR released the 3rd Party Warehouse Operator Request for Proposals (RFP) # 3120002542 on October 11, 2022. In response to the RFP, DOR received four (4) proposals. Each of the proposals were evaluated and deemed responsive according to the criteria stated in the solicitation.

The following vendors submitted responses to the above solicitation and are listed in the order of ranking from highest to lowest evaluation score:

- Ruan Transport Corporation – Des Moines, IA
- Southern Glazer's Leasing, LLC – Miami, FL
- Mitchell Beverage Meridian, Inc. – Meridian, MS
- Republic National Distributing Co. – Madison, MS

Our recommendation to award a contract to Ruan Transport Corporation is based upon the vendor submitting the most highly scored proposal based on the evaluation criteria listed in the RFP. Our recommendation is subject to approval by the Public Procurement Review Board.

**Required Analysis of  
Personal or Professional Service Contracts**

This contract was procured and awarded through:

- Competitive procurement (IFB, **RFP**, RFQ, RFA, PVL)
- Small purchase (\$75,000.00 or under)
- Sole source procurement
- Emergency procurement
- Services offered by another State entity
- Exempt pursuant to the following statute: \_\_\_\_\_
- Net-of-fee contract (no expenditure of state funds, regardless of source)
- Other: \_\_\_\_\_

The contract referenced herein is on file and available for public inspection in the Office of the Agency's Chief Procurement Officer, or otherwise available for public inspection at the Agency. Any person wishing to inspect the contract may request the opportunity to do so through the Agency's public records request process.

Responsible Agency Official: Erica Green-Greenwood

Title: Procurement Officer II

Signature: *Erica Green-Greenwood*

Date: 1/4/2023